



WINTERSET DOWNTOWN COMMERCIAL MERCHANT INFORMATION

Welcome to Winterset's thriving Downtown Commercial District. The following information will help you navigate and succeed in our vibrant community.



RESOURCES AVAILABLE

City of Winterset website

Winterset.gov

Municipal Code

[Click here to view the Winterset Municipal Code](#)

Forms/Applications

[Click here to view Forms and Applications](#)



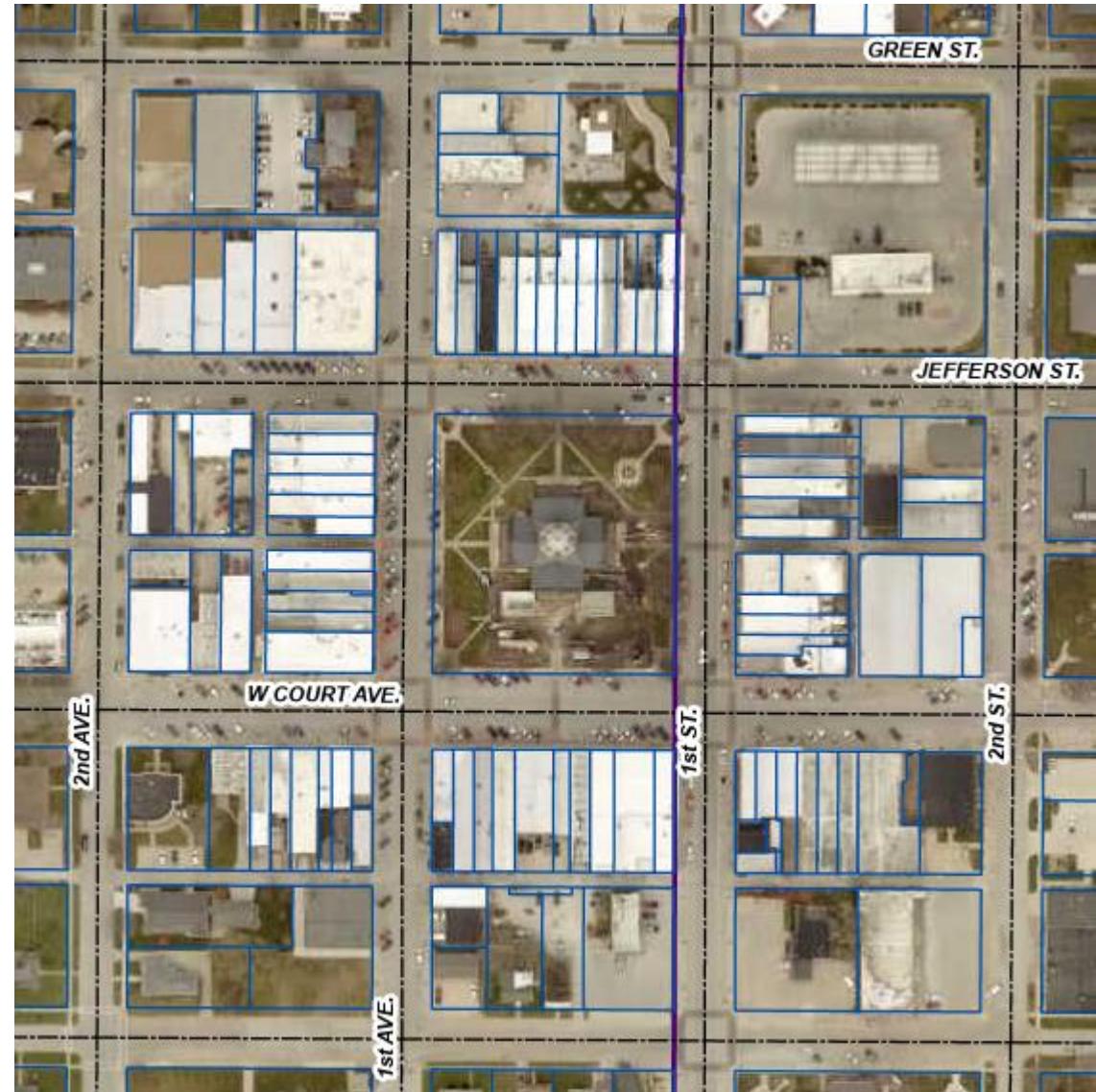
What is the Downtown Commercial District?

Downtown Commercial Boundaries:

- Between 2nd Avenue and 2nd Street and Green Street and Washington Street

Purpose of this district (see code section 4.12043)

- Compatible with those retail uses specified herein and not injurious to the neighborhood or detrimental to the public welfare may be permitted. The area's historic and architectural qualities are intended to be preserved and enhanced in accord with an overall theme which is reflected in design continuity of structures including public infrastructure and landscaping.



Uses in the Downtown Commercial District

Principal Permitted Uses

- Antique Shops, Art goods, Bakery, Bank, Drugstore, Florist Shop, Movie Theater, Professional Services, etc.
- Many more permitted uses available to view under code section 4.12045.A

Accessory Permitted Uses

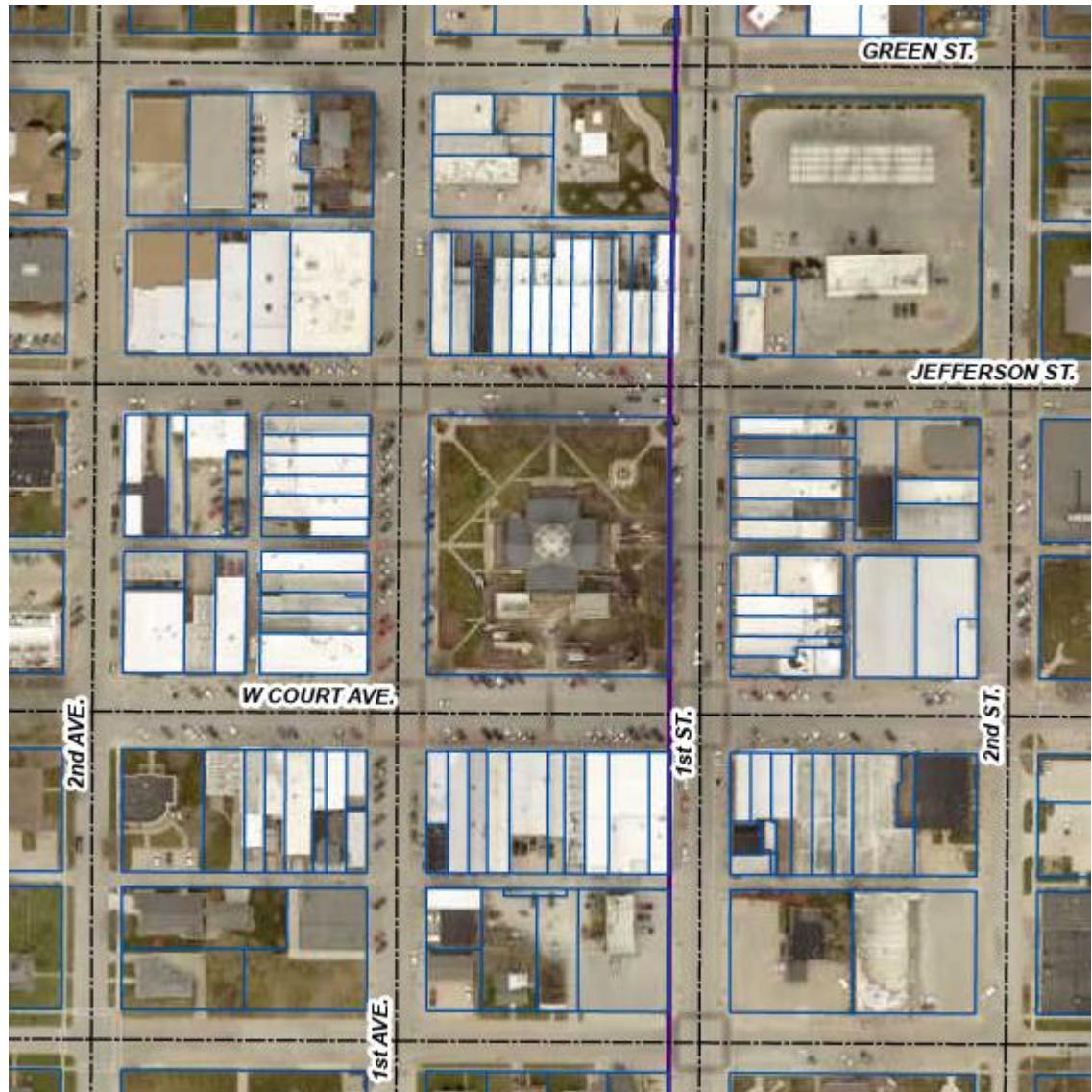
- Single Family, Two Family and Multi-family dwelling units are allowed when located on the second floor or above the building.

Special Exception Uses

- Hotels, Taverns and Night Clubs, Day Care Centers, Convenience Store, Amusement parlors and arcades, Public and private parking lots, ATM services

Prohibitions

- Fireworks (see code section 3.1403.B)



Sidewalks, Signs, Snow Removal

Sidewalks (code sections 3.606 and 3.414)

- You are allowed 1 temporary, portable sign to be placed on the sidewalk immediately adjacent to your business.
- You may use the sidewalk immediately adjacent to your business to display your goods, wares and merchandise, well-kept flower arrangements, and well-constructed benches in good repair.
- Please keep a minimum of 5 feet in width of unobstructed sidewalk for pedestrian traffic.

Signs in the Downtown Commercial District (code section 4.12081.3)

- The number and size of allowable signs is based on the number of businesses and frontage of the business
- Signs in this district shall not project above the highest point of a roof
- Signs shall not project more than one (1) foot from the building
- Off-premise signs are not allowed
- All signs require a permit!

Potential Upcoming Revisions of the Sign Code

- Update that may provide for projecting signs in the Downtown Commercial district
- Limited to the contiguous single block area in each direction adjoining the immediate downtown square
- Increasing visibility of businesses in these blocks.
- 10% of Façade for flush mount

Snow Removal (code section 3.601)

- It is the duty of the property owner and any property tenant to keep the entire portion of the sidewalks adjacent to, or abutting upon, any property owned or leased by them clear of the natural accumulation of snow and ice within twenty-four (24) hours of such time that the snow or ice has ceased falling or accumulating. Downtown Commercial District is allowed to place snow and ice into the streets.
- It is very important to clear the sidewalk of all snow and ice accumulations as soon as possible to ease the process of clearing the downtown streets.

Parking

Parking Spaces

- 319

Residences/Businesses

- 148

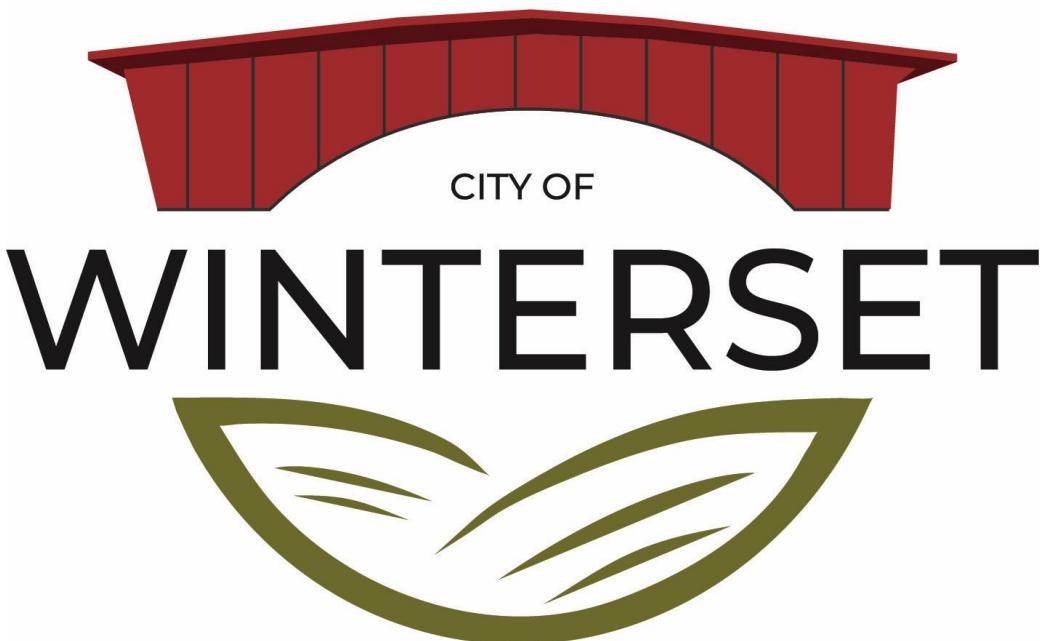
This equates to 2.15 parking spots per tenant

The Downtown Commercial District is exempt from off-street parking requirements in the Municipal Code (code sections 4.12047 and 4.12071)

No-Parking Allowed on the public street, alley, or city-owned off-street parking between 1:00 AM and 5:00 AM daily and during an active Snow Event

Snow and Ice Plan

- Details when the snow ordinance takes effect and how snow removal is handled.
- [Winterset Snow and Ice Plan](#)



Building Maintenance/Obstructing the ROW

Obstructing permission

If you need to make repairs to, store materials and/or equipment, or occupy the ROW (Right-of-Way), you shall make application to the City Administrator.

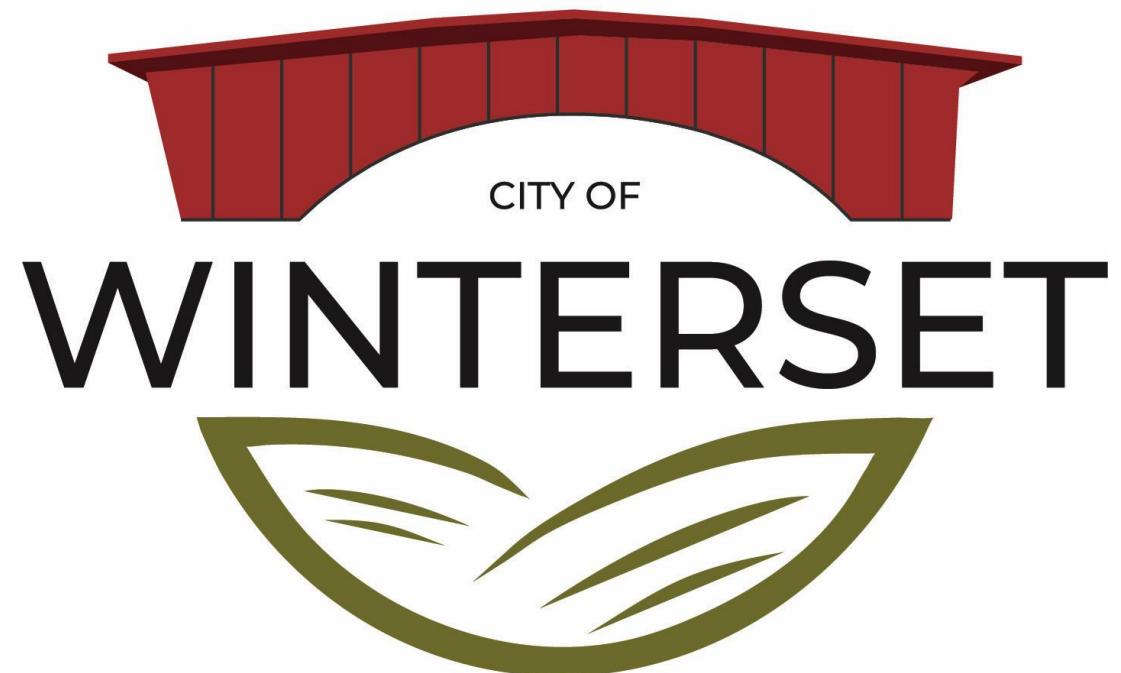
[Use and Work In the Public Right of Way](#)



Building Permits/Inspections

New Construction, Repairs, Signs, Inquiries or
Concerns= Building Inspector!

- Rich Parker, Veenstra & Kimm Inc.
Ph: 515-249-2761
Email: rparker@v-k.net
- Plans, Design, permit and approval all needed
before work commences.



Façade

Building Material Requirements

- Located under code section 4.12048.
- Does not allow for future building materials that may become available
- Does not account for Historic Preservation measures

Potential future changes to this code may include:

- Specifying types of materials to allow for Historic Preservation
- Identifying the amount of each material allowed on facades
- Murals and Mural Panels
- Doors and windows
- Awnings



Food Trucks

License is required and can be obtained at City Hall

- [Transient Merchant Permit Application](#)

Upcoming changes are in the works to allow the following:

- Transient Merchants in more districts than just Commercial/ Downtown Commercial
- Parking requirement exemption

Code Section 2.101 through 2.114



Alcohol/Tobacco

Alcohol

Starts at [ABD](#)

Dram shop, Sketch, Property Owner consent

Portal upload

City Council Approval

Send to ABD

Certificate is issued

Tobacco

Starts at City Hall

Application is made

City Council Approval

Send to ABD

Certificate is issued



Communication/Questions

For any questions on city ordinances, permits, procedures, etc. the following resources are available:

- Winterset.gov
- Municipal Code and Forms

You can also reach out to Hollie Burgus, Code Enforcement Officer at (515) 462-1422 or hburgus@cwmu.net

