

Governmental Body: Winterset City Council

Date of Meeting: May 15, 2023

Time of Meeting: 7:00 PM

Place of Meeting: City Hall - 124 W Court Ave

The public is welcome and encouraged to attend this meeting.

PUBLIC NOTICE IS HEREBY GIVEN that the above-mentioned governmental body will meet at the date, time and manner set out. The tentative agenda for said meeting is as follows:

- 1) Call to Order, Pledge of Allegiance, Roll Call, Adopt Agenda**
- 2) Consent Agenda**
 - a) Winterset City Council minutes from May 1, 2023
 - b) Utility Board Meeting minutes from April 17, 2023
 - c) Special Class B Native Wine renewal for Madison Co Chamber of Commerce
 - d) Class E Liquor License for Casey's General Store 527 W Summit St
 - e) New Class C Liquor License for Winterset Livery 116 S 1st Ave
 - f) New Class C Liquor License for Dirty Biker Design 122 S 1st St
- 3) Receipts, Filings, and Affidavits**
 - a) Claims in the amount of \$142,982.21
- 4) Reports from City Boards and Departments**
 - a) Madison County Development Group Executive Director Tom Leners
 - b) Winterset Municipal Utilities General Manager Steve Benshoof
 - c) Winterset Airport Board Chairperson Dave LaGrange
 - d) Winterset/USW Wastewater Superintendent Nic Smith
 - e) City Administrators Report
- 5) Presentations**
 - a) National and Iowa League of Cities Service Line Warranty Program Approval
- 6) Public Comment**
- 7) Public Hearing**
 - a) Public Hearing on Proposed Development Agreement with Ridge Investment Group, LLC
- 8) Resolutions and Actions**
 - a) Approval of the National and Iowa League of Cities Service Line Warranty Program Approval
 - b) 2023-10 Resolution Approving Development Agreement with Ridge Investment Group, LLC, Authorizing Annual Appropriation Tax Increment Payments and Pledging Certain Tax Increment Revenues to the Payment of the Agreement
 - c) 2023-11 Approve the URA Report for FY 2021-2022
 - d) 2023-12 Set a Date for Public Hearing and adoption of the FY 2023-2024 Budget
 - e) 2023-13 Resolution for Joint Application with the Des Moines MPO for Charging and Fueling Grant Opportunity
 - f) 2023-14 Resolution Approving Compensation for City Attorney
 - g) 2023-15 Resolution Approving Disbursements of a Downtown Housing Grant from the Iowa Economic Development Authority (IEDA)
- 9) Council Considerations and Discussions (work session)**
- 10) Mayor and Council Discussion**

Adjournment

DATE POSTED: May 12, 2023

Andrew Barden, City Administrator

The City Council of the City of Winterset, Iowa met on May 15, 2023 in accordance with the above Notice and Call of Public meeting. The meeting was called to order at 7 P.M. by Mayor Pro Tem Bindel and recited the pledge of allegiance.

PRESENT: Trevor Bindel, Michael Cook, Christopher Fairholm,
Joanna Gustafson, Maryann Orr

ABSENT: none

The Mayor Pro Tem asked for a motion to adopt the presented agenda. There being no further additions or deletions to the agenda and no further discussion, Council Member Gustafson made a motion, seconded by Council Member Orr. On roll call vote, all Council Members present voted Aye.

Whereupon the Mayor Pro Tem declared that the motion carried.

Consent Agenda

Winterset City Council minutes from May 1, 2023
Utility Board Meeting minutes from April 17, 2023
Special Class B Native Wine renewal for Madison Co Chamber of Commerce
Class E Liquor License for Casey's General Store 527 W Summit St
New Class C Liquor License for Winterset Livery 116 S 1st Ave
New Class C Liquor License for Dirty Biker Design 122 S 1st St

The Mayor Pro Tem stated that the minutes of the May 1, 2023 City Council meeting were previously distributed to the Council Members for their review. There being no further discussion; a motion was made to approve the Consent Agenda by Council Member Gustafson and seconded by Council Member Orr to approve the minutes as submitted. On roll call vote, all Council Members voted Aye.

Whereupon the Mayor Pro Tem declared that the motion carried.

Receipts, Filings, and Affidavits

The claims submitted are in the amount of \$142,982.21.

The Mayor Pro Tem called for a report on the claims. Council Member Gustafson stated that she reviewed the claims and moved to approve the following list of claims. Council Member Cook seconded the motion. On roll call vote, all Council Members voted Aye.

Whereupon the Mayor Pro Tem declared that the motion carried.

GENERAL

POLICE:

Card Services, cleaning supplies	29.77
CenturyLink, phone service	434.87
Dennis Russell Rankin, compliance checks	25.00
Gall's Inc., safety boots/Camp	170.00
Iowa Dept of Public Safety, membership	300.00
Iowa Prison Industries, uniforms	198.96
Madison Co Treasurer, gasoline	1,989.79
Mediacom, internet service	346.90
Payroll Account, salaries	24,757.41
Quill Corp, office supplies	131.11
Relentless DBA Desert Snow, workshop registration	1,298.00
Sioux Sales Co, duty weapon	520.00
Tucker Photography, photos	139.10

FIRE:

Agriland FS Inc., gasoline	955.19
Alex Air Apparatus Inc., truck repairs	1,194.63
Brittains Std Parts, hdw supplies	46.81
Card Services, rebuild kit	782.36
CenturyLink, phone service	151.87
Simon Welding, truck repairs	110.73
Verizon, cellular service	171.36
Waste Mgmt of Iowa, garbage service	23.08

ADMINISTRATION:

Office of Auditor of State, FY2021 filing fee/FY2022 filing fee 1,250.00
Payroll Account, salaries 5,652.66
Winterset Madisonian, pub 208.12

ANIMAL CONTROL:

Tami Guion, spay/neuter program 296.73
Winterset Veterinary Center, impound fee 417.34

BUILDING INSPECTOR:

Card Services, mtg reg 75.00
Hollie Burgus, reimb milage 60.26
Payroll Account, salaries 2,143.20

GARBAGE FUND

SOLID WASTE/GARBAGE:

Payroll Account, salaries 710.58
Payroll Account, benefits 118.66
Waste Mgmt of Iowa, garbage service 33,865.93

INTERNAL SERVICE FUND

ADMINISTRATION:

CIT, copier lease 315.32
MMIT Business Solutions Group, maint contract 889.00
Quill Corp, cleaning supplies/office supplies 29.99
Summit Technologies, security cameras 9,083.54
Total Administrative Services, flex admin fee 291.53
Waste Mgmt of Iowa, garbage service 23.96

ROAD USE TAX

ROADWAY MAINTENANCE:

Agriland FS Inc, gasoline 432.87
BARCO Municipal Products Inc, solar lights 350.00
Brittains Std Parts, equip repairs 549.29
CenturyLink, phone service 212.21
Crystal Clear Water, safety supplies 8.00
Grimes Asphalt & Paving Corp, cold mix 1,414.50
Iowa Prison Industries, signs 113.96
Iowa State University, training materials 25.00
Lincoln Concrete & Structures, street patches 4,300.00
Martin Marietta Agg, rock 252.16
Payroll Account, salaries 8,954.64
R & B Tire and Auto, truck repairs 974.00
Waste Mgmt of Iowa, garbage service 93.79

SEWER UTILITY FUND

SANITARY SEWER:

Brittains Std Parts, hdw supplies 55.74
CenturyLink, phone service 379.89
CINTAS Corp, first aid supplies 29.98
Grainger, plant supplies 91.49
Hotsy Cleaning Systems Inc., washer repairs 240.00
Microbac Laboratories Inc., lab testing 1,507.10
Payroll Account, benefits 179.48
Payroll Account, salaries 1,078.20
R & B Tires and Auto, tire repairs 60.00
US Water Services Corp, contract labor 25,031.89
Waste Mgmt of Iowa, garbage service 265.84
Winterset Oil Co, gasoline 388.94

TRUST & AGENCY

POLICE:

Payroll Account, benefits 4,075.41

ADMINISTRATION:

Payroll Account, benefits 1,276.68

ROADWAY MAINTENANCE:

Payroll Account, benefits 1,432.39

Receipts for previous month:

General Fund - \$737,006.51
Special Revenue Fund - \$442,272.99
TIF Special Revenues Funds \$462,118.09
Debt Service Funds - \$226,774.23
Capital Project Funds - \$1,285.00
Enterprise Funds - \$135,096.76

Reports from City Boards and Departments

Madison County Development Group Executive Director Tom Leners provided a monthly activity report to the council. Highlighting the closing of the DRF, GMCCF decision meeting upcoming, and the OCIO grant award ranking for extending broadband into the County.

Winterset Municipal Utilities General Manager Steve Benshoof reported the Water Department has completed hydrant flushing, leak testing, and filling the WAC pool. The Electric Department is working on two underground projects on Downtown Square and on North Street.

Winterset Airport Board Chairperson Dave LaGrange reported the “Fly in Breakfast” is on schedule for May 27th, the land purchase is concluding. The FAA is looking at allocating discretionary funding for a turf landing strip on the northern half of the expansion, further preparing the parcel for development.

Winterset/USW Wastewater Superintendent Nic Smith Repairs were made to the headworks building equipment. Cleaning and inspection of the digester will begin following the emptying and cleaning by subcontractors. Fox engineering will inspect for the integrity and structural condition. Smoke testing will occur in the coming weeks and notifications will be made to homeowners. Carter Smuck is ending his time as the MOC student and did a great job for the Coty and Wastewater plant. The intent is to hire another MOC for next year.

City Administrators Report was provided to City Council. Highlighting legal paperwork and filings for parcels under development, TIF districts, and legal paperwork with Dorsey Whitney. Additional work was completing the annual AURR. Pledge of support for the Airport Expansion project funds was provided to a local bank.

Presentations

National and Iowa League of Cities Service Line Warranty Program Approval was presented by Administrator Barden and Utility General Manager Benshoof. Description of the program, zero cost to the city or utilities, and the services covered by the company were discussed. A small royalty will be provided to the city in exchange for marketing to utility customers.

Public Comment – Individuals wishing to speak shall sign up prior to the meeting. When called upon please stand and give your address for the record. Each person may speak for up to three minutes. Please professionally and tactfully express your specific concerns and do not disrespect individuals.

The Mayor Pro Tem noted that no one had signed up for public comment at this time.

Public Hearing

Public Hearing on Proposed Development Agreement with Ridge Investment Group, LLC

A motion was made by Council Member Gustafson and seconded by Council Member Fairholm to enter the Public Hearing on the matter as advertised “Public Hearing on Proposed Development Agreement with Ridge Investment Group, LLC”

Whereupon the Mayor Pro Tem declared that the motion carried.

The Council entered the Public Hearing at 7:20 p.m.

Proof of Publication was on file, No written protest had been received.

A Citizen from 820 N 8th Ave remarked the development was a positive for the City by removing a decrepit building and replacing it with a commercial property on the main road into town.

A motion was made by Council Member Orr and seconded by Council Member Gustafson to exit the Public Hearing on the matter as advertised “Public Hearing on Proposed Development Agreement with Ridge Investment Group, LLC”

Whereupon the Mayor Pro Tem declared that the motion carried.

Public Hearing was exited at 7:22 p.m.

Resolutions and Actions

Approval of the National and Iowa League of Cities Service Line Warranty Program Approval.

A motion was made by Council Member Gustafson and seconded by Council Member Cook to approve the National and Iowa League of Cities Service Line Warranty Program. All Council Members voted Aye.

Whereupon the Mayor Pro Tem declared that the motion carried.

A motion was made by Council Member Cook and seconded by Council Member Bindel to approve Resolution 2023-10 a Resolution Approving Development Agreement With Ridge Investment Group, LLC, Authorizing Annual Appropriation Tax Increment Payments And Pledging Certain Tax Increment Revenues To The Payment Of The Agreement. All Council Members voted Aye.

Whereupon the Mayor Pro Tem declared that the motion carried.

RESOLUTION NO. 2023-10

RESOLUTION APPROVING DEVELOPMENT AGREEMENT WITH RIDGE INVESTMENT GROUP, LLC, AUTHORIZING ANNUAL APPROPRIATION TAX INCREMENT PAYMENTS AND PLEDGING CERTAIN TAX INCREMENT REVENUES TO THE PAYMENT OF THE AGREEMENT

WHEREAS, the City of Winterset, Iowa (the “City”), pursuant to and in strict compliance with all laws applicable to the City, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the Winterset Urban Renewal Area (the “Urban Renewal Area”); and

WHEREAS, this City Council has adopted an ordinance providing for the division of taxes levied on taxable property in the Urban Renewal Area pursuant to Section 403.19 of the Code of Iowa and establishing the fund referred to in Subsection 2 of Section 403.19 of the Code of Iowa (the “Urban Renewal Tax Revenue Fund”), which fund and the portion of taxes referred to in that subsection may be irrevocably pledged by the City for the payment of the principal of and interest on indebtedness incurred under the authority of Section 403.9 of the Code of Iowa to finance or refinance in whole or in part projects in the Urban Renewal Area; and

WHEREAS, a certain development agreement (the “Agreement”) between the City and Ridge Investment Group, LLC (the “Developer”) has been prepared, pursuant to which the Developer would undertake the demolition of an existing building and the construction of a new discount retail store in the Urban Renewal Area (the “Project”); and

WHEREAS, under the Agreement, the City would provide annual appropriation tax increment payments to the Developer in a total amount not exceeding \$486,000; and

WHEREAS, this City Council, pursuant to Section 403.9 of the Code of Iowa, has published notice, has held a public hearing on the Agreement on May 15, 2023, and has otherwise complied with statutory requirements for the approval of the Agreement; and

WHEREAS, Chapter 15A of the Code of Iowa (“Chapter 15A”) declares that economic development is a public purpose for which a City may provide grants, loans, tax incentives, guarantees and other financial assistance to or for the benefit of private persons; and

WHEREAS, Chapter 15A requires that before public funds are used for grants, loans, tax incentives or other financial assistance, a City Council must determine that a public purpose will reasonably be accomplished by the spending or use of those funds; and

WHEREAS, Chapter 15A requires that in determining whether funds should be spent, a City Council must consider any or all of a series of factors;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Winterset, Iowa, as follows:

Section 1. Pursuant to the factors listed in Chapter 15A, the City Council hereby finds that:

(a) The Project will add diversity and generate new opportunities for the Winterset and Iowa economies;

(b) The Project will generate public gains and benefits, particularly in the creation of new jobs and income, which are warranted in comparison to the amount of the proposed property tax incentives.

Section 2. The City Council further finds that a public purpose will reasonably be accomplished by entering into the Agreement and providing the incremental property tax payments to the Developer.

Section 3. The Agreement is hereby approved, and the Mayor and City Clerk are hereby authorized and directed to execute and deliver the Agreement on behalf of the City, in substantially the form and content in which the Agreement has been presented to this City Council. Such officers are also authorized to make such changes, modifications, additions or deletions as they, with the advice of bond counsel, may believe to be necessary, and to take such actions as may be necessary to carry out the provisions of the Agreement.

Section 4. All payments by the City under the Agreement shall be subject to annual appropriation by the City Council, in the manner set out in the Agreement. As provided and required by Chapter 403 of the Code of Iowa, the City's obligations under the Agreement shall be payable solely from a sub fund (the "Ridge Investment Group, LLC Sub fund") which is hereby established, into which shall be paid that portion of the income and proceeds of the Urban Renewal Tax Revenue Fund attributable to property taxes derived from the property as described as follows:

Certain real property situated in the City of Winterset, Madison County, State of Iowa bearing Madison County Property Tax Parcel Identification Number 820004500031000.

Section 5. The City hereby pledges to the payment of the Agreement the Ridge Investment Group, LLC Sub fund and the taxes referred to in Subsection 2 of Section 403.19 of the Code of Iowa to be paid into such Sub fund, provided, however, that no payment will be made under the Agreement unless and until monies from the Ridge Investment Group, LLC Sub fund are appropriated for such purpose by the City Council.

Section 6. After its adoption, a copy of this resolution shall be filed in the office of the County Auditor of Madison County to evidence the continuing pledging of the Ridge Investment Group, LLC Sub fund and the portion of taxes to be paid into such Sub fund and, pursuant to the direction of Section 403.19 of the Code of Iowa, the Auditor shall allocate the taxes in accordance therewith and in accordance with the tax allocation ordinance referred to in the preamble hereof.

Section 7. All resolutions or parts thereof in conflict herewith are hereby repealed.

Passed and approved this 15th day of May 2023.

Trevor Bindel, Mayor Pro Tem

ATTEST:

Andrew J. Barden, City Administrator

A motion was made by Council Member Fairholm and seconded by Council Member Gustafson to approve Resolution No. 2023- 11 a Resolution Approving The Annual Finance Report (AFR) And Urban Renewal Report (AURR). All Council Members voted Aye.

Whereupon the Mayor Pro Tem declared that the motion carried.

RESOLUTION 2023-11

RESOLUTION APPROVING THE
ANNUAL FINANCE REPORT (AFR)
AND URBAN RENEWAL REPORT (AURR)

WHEREAS, pursuant to Iowa Code section 384.16 a City must adopt the Annual Finance Report and the Annual Urban Renewal Report prior to approving a city budget, and;

WHEREAS, Annual Finance Report and Urban Renewal Report has been compiled and completed, and;

WHEREAS, the content has been reviewed for accuracy and a copy of each have been provided to the City Council and Mayor; and,

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Winterset, Iowa as follows:

The report(s) shall be filed with the Department of Management (Iowa) and copies retained for review.

Passed and approved this 15th day of May 2023.

Trevor Bindel, Mayor Pro Tem

ATTEST:

Andrew J. Barden, City Administrator

A motion was made by Council Member Gustafson and seconded by Council Member Bindel to approve Resolution 2023-12 a Resolution Setting Date For Hearing On Proposed Fiscal Year 2023-24 Budget. All Council Members voted Aye.

Whereupon the Mayor Pro Tem declared that the motion carried.

RESOLUTION NO. 2023-12

RESOLUTION SETTING DATE FOR HEARING
ON PROPOSED FISCAL YEAR 2023-24 BUDGET

BE IT RESOLVED by the City Council of the City of Winterset, Iowa that a public hearing on the proposed budget for FY 2023-24 be held on May 30, 2023.

BE IT FURTHER RESOLVED that the City Administrator is hereby authorized and directed to cause notice of this public hearing to be published in a timely manner.

Passed and approved this 15th day of May 2023.

Trevor Bindel, Mayor Pro Tem

ATTEST:

Andrew J. Barden, City Administrator

A motion was made by Council Member Bindel and seconded by Council Member Gustafson to approve Resolution 2023-13 A Resolution Authorizing The City Of Winterset Iowa To Submit Sites To A Regional Joint Application For Funding From The Federal Highway Administration's Charging & Fueling Infrastructure Discretionary Grant Program (Cfi) For Sites In The City Of Winterset And The Des Moines Area Metropolitan Planning Organization (MPO) For Inclusion And Further Approving The Application Which Obligates The City Of Winterset To Matching Funds Of At Least 20% For The Construction Of Said Project If Funding Is Granted. All Council Members voted as follows: Bindel, Gustafson, Orr and Cook Aye. Council Member Fairholm Nay.

Whereupon the Mayor Pro Tem declared that the motion carried.

RESOLUTION NO. 2023-13

A RESOLUTION AUTHORIZING THE CITY OF WINTERSET IOWA TO SUBMIT SITES TO A REGIONAL JOINT APPLICATION FOR FUNDING FROM THE FEDERAL HIGHWAY ADMINISTRATION'S CHARGING & FUELING INFRASTRUCTURE DISCRETIONARY GRANT PROGRAM (CFI) FOR SITES IN THE CITY OF WINTERSET AND THE DES MOINES AREA METROPOLITAN PLANNING ORGANIZATION (MPO) FOR INCLUSION AND FURTHER APPROVING THE APPLICATION WHICH OBLIGATES THE CITY OF WINTERSET TO MATCHING FUNDS OF AT LEAST 20% FOR THE CONSTRUCTION OF SAID PROJECT IF FUNDING IS GRANTED

WHEREAS, the City of Winterset, Iowa is a full member of the Des Moines Area Metropolitan Planning Organization; and

WHEREAS, the Federal Highway Administration's Charging & Fueling Infrastructure Discretionary Grant Program provides funding to local jurisdictions for the construction of eligible projects; and

WHEREAS, the Des Moines Area Metropolitan Planning Organization will be submitting a joint regional application to the program based on the cumulation of each interested jurisdiction's proposed sites.

NOW, THEREFORE BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF WINTERSET, IOWA THAT:

1. The City Council supports and approves the attached proposed sites for the Federal Highway Administration's Charging & Fueling Infrastructure Discretionary Grant Program to be added to the regional application funding.
2. The City Council hereby commits the City of Winterset to matching monies as required by the Federal Highway Administration's Charging & Fueling Infrastructure Discretionary Grant Program funding (at least 20% match).
3. The City of Winterset hereby commits to the standards and reporting required of this funding program and will work with the Des Moines Area Metropolitan Planning Organization to collect the data.
4. The Mayor and City Clerk are hereby authorized to approve and execute the application on behalf of the City of Winterset.

Passed and approved the 15th day of May 2023.

Trevor Bindel, Mayor Pro Tem

ATTEST:

Andrew J. Barden, City Administrator

A motion was made by Council Member Fairholm and seconded by Council Member Orr to approve Resolution 2023-14 A Resolution Approving Compensation For City Attorney. All Council Members voted Aye.

Whereupon the Mayor Pro Tem declared that the motion carried.

RESOLUTION 2023-14

RESOLUTION APPROVING COMPENSATION FOR CITY ATTORNEY

WHEREAS, pursuant to Winterset Municipal Code Section 1.502 the City Council of the City of Winterset, Iowa, has appointed Attorney Jane E. Rosien to serve as City Attorney;

WHEREAS, the current rate of compensation for Attorney Jane E. Rosien for City Attorney services was last approved and established by the City Council in January 2020;

WHEREAS, Attorney Jane E. Rosien has requested that compensation for her services be increased effective July 1, 2023 as follows: \$200 per hour for attendance at City Council meetings;

and, \$250 per hour for all other services; and,

WHEREAS, the City Council finds the requested fee increase for services rendered by Attorney Jane E. Rosien as City Attorney to be fair and reasonable.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Winterset, Iowa as follows:

Effective July 1, 2023, compensation for Attorney Jane E. Rosien for services rendered as City Attorney shall be paid at the rate of \$200 per hour for attendance at City Council meetings and at the rate of \$250 per hour for all other services rendered.

Passed and approved this 15th day of May 2023.

Trevor Bindel, Mayor Pro Tem

ATTEST:

Andrew J. Barden, City Administrator

A motion was made by Council Member Cook and seconded by Council Member Orr to approve Resolution 2023-15 A Resolution Approving Disbursements Of A Downtown Housing Grant From The Iowa Economic Development Authority (IEDA). All Council Members voted Aye.

Whereupon the Mayor Pro Tem declared that the motion carried.

RESOLUTION 2023-15

RESOLUTION APPROVING DISBURSEMENTS OF A DOWNTOWN HOUSING GRANT FROM THE IOWA ECONOMIC DEVELOPMENT AUTHORITY (IEDA)

WHEREAS, the Iowa Economic Development annually supports downtown housing and development projects throughout the state, and;

WHEREAS, the City of Winterset has an eligible development underway in the eligible area, and;

WHEREAS, the City of Winterset and the developer W H S A, LLLP Development group made joint application for grant funds; and,

WHEREAS, the application was awarded the largest award in the state for \$600,000.00 toward the ongoing project, and;

WHEREAS, the developer must assume the funds through a titled "forgivable loan", rather than a grant to ensure other revenue stream are not affected and ultimately the project is successful and;

WHEREAS, the document was drafted by the legal counsel of the developer and reviewed by the Winterset City Attorney, and;

WHEREAS, the prior support for this downtown housing project includes a forgivable loan of \$250,000 LMI funds and a 85% TIF rebate for 15 years (Res No. 2021-18), and;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Winterset, Iowa as follows:

The City of Winterset shall disburse funds received by IEDA in accordance with the grant requirements, phasing if funds received, and the agreed upon terms in an Agreement titled "Loan Agreement and Promissory Note (Downtown Housing)

The City Administrator shall sign and agree to provisions set forth in the agreement on behalf of the City of Winterset

Passed and approved this 15th day of May 2023.

Trevor Bindel, Mayor Pro Tem

ATTEST:

Andrew J. Barden, City Administrator

The Adjournment

There being no further business, Council Member Orr then made a motion to adjourn the meeting. The motion to adjourn was seconded by Council Member Gustafson. All Council Members voted Aye.

Whereupon the Mayor Pro Tem declared that the motion carried, and the meeting was adjourned at 7:39p.m.

Trevor Bindel, Mayor Pro Tem

ATTEST:

Andrew J. Barden, City Administrator