

Governmental Body: Winterset City Council

Date of Meeting: March 20, 2023

Time of Meeting: 7:00 PM

Place of Meeting: City Hall - 124 W Court Ave

The public is welcome and encouraged to attend this meeting.

PUBLIC NOTICE IS HEREBY GIVEN that the above-mentioned governmental body will meet at the date, time and manner set out. The tentative agenda for said meeting is as follows:

- 1) Call to Order, Pledge of Allegiance, Roll Call, Adopt Agenda**
- 2) Consent Agenda**
 - a) Winterset Iowa Theater - renewal Special Class C Liquor License
 - b) Kevin Boyle - reappointment International Friendship Commission
 - c) Sarah Nigg- Initial Appointment to the Library Board
 - d) Utility Adjustment for resident at 510 N 1st Ave
- 3) Receipts, Filings, and Affidavits**
 - a) Claims in the amount of \$178,462.31
- 4) Reports from City Boards and Departments**
 - a) Madison County Development Group Executive Director Tom Leners
 - b) Winterset Airport Board Chairperson Dave LaGrange
 - c) Winterset/USW Wastewater Superintendent Nic Smith
 - d) City Administrators Report
- 5) Public Comment**
- 6) Public Hearing**
 - a) Public Hearing on Amending Winterset Code Title I, Chapter 17 (Tree Commission) Ord #652
- 7) Resolutions and Actions**
 - a) 1st Reading and Approval of Ord. #652 with the option to waive the 2nd and 3rd reading.
- 8) Council Considerations and Discussions (work session)**
 - a) Max Levy Discussion and HF 181 progress
- 9) Mayor and Council Discussion**

Adjournment

DATE POSTED: March 17, 2023

Andrew Barden, City Administrator

City Council of the City of Winterset, Iowa met on March 20th, 2023 in accordance with the above Notice and Call of Public meeting. The meeting was called to order at 7 P.M. by Mayor Macumber and recited the pledge of allegiance.

PRESENT: Trevor Bindel, Michael Cook, Christopher Fairholm,
Joanna Gustafson, Maryann Orr

ABSENT: none

The Mayor asked for a motion to adopt the presented agenda. There being no further additions or deletions to the agenda and no further discussion, Council Member Bindel made a motion, seconded by Council Member Orr. On roll call vote, all Council Members present voted Aye.

Whereupon the Mayor declared that the motion carried.

Consent Agenda

Winterset Iowa Theater - renewal Special Class C Liquor License
Kevin Boyle - reappointment International Friendship Commission
Sarah Nigg- Initial Appointment to the Library Board
Utility Adjustment for resident at 510 N 1st Ave

The Mayor stated that the minutes of the March 6, 2023, City Council meeting were previously distributed to the Council Members for their review. There being no further discussion; a motion was made to approve the Consent Agenda by Council Member Bindel and seconded by Council Member Cook to approve the minutes as submitted. On roll call vote, all Council Members voted Aye.

Whereupon the Mayor declared that the motion carried.

Receipts, Filings, and Affidavits

The claims submitted are in the amount of \$178,462.31.

The Mayor called for a report on the claims. Council Member Orr stated that she reviewed the claims and moved to approve the following list of claims. Council Member Fairholm seconded the motion. On roll call vote, all Council Members voted Aye.

Whereupon the Mayor declared that the motion carried.

GENERAL

POLICE:

CenturyLink, phone service	431.18
Mediacom, internet service	336.90
Payroll Account, salaries	26,537.84
Quill Corp, office supplies	42.86
Verizon, cellular service	360.11

FIRE:

Agriland FS Inc., gasoline	561.59
Bomgaars, hdw supplies	64.96
CenturyLink, phone service	306.34
Iowa Fire Chiefs Assn, dues	246.00
Johnson, Cody, reimb physical	90.00
MidAmerican Energy, gas service	308.04
Midwest Breathing Air LLC, annual air testing	862.55
Verizon, cellular service	514.90
Waste Mgmt of Iowa, garbage service	23.08

ADMINISTRATION:

Confluence Inc., comprehensive plan	2,754.35
Integrity Financial Group, boiler ins	9,780.00
Payroll Account, salaries	5,317.93
Winterset Madisonian, pub	173.12

ANIMAL CONTROL:

Tami Guion, spay/neuter program	491.25
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BUILDING INSPECTOR:

Agriland FS Inc., gasoline	61.72
Payroll Account, salaries	2,143.20

GARBAGE FUND

SOLID WASTE/GARBAGE:

Payroll Account, salaries	774.08
Payroll Account, benefits	129.36
Waste Mgmt of Iowa, garbage service	33,848.74

INTERNAL SERVICE FUND

ADMINISTRATION:

Access Systems, final invoice	1,289.11
Brandy Decker, cleaning service	200.00
Card Services, postage	14.20
Feirer Enterprises, website maintenance	64.00
GreatAmerican Financial Srvcs, server lease	407.43
MMIT Business Solutions Group, maint contract	889.00
Quill Cor, office supplies	240.27
Storey-Kenworthy Co, receipt slips	748.31
Total Administrative Services, flex admin fee	291.53
Waste Mgmt of Iowa, garbage services	23.96

ROAD USE TAX

ROADWAY MAINTENANCE:

Agriland FS Inc., gasoline	2,050.53
Breedings Hardware, hdw supplies	152.08
Brittains Std Parts, truck repairs	182.93
Card Services, training	150.00
Carquest of Winterset, equipment repairs	52.76
CenturyLink, phone service	213.58
Crystal Clear Water, safety supplies	8.00
Farmers Electric Coop Inc, utilities	241.25
Grainte Telecommunications, phone service	64.97
Iowa One Call, locates	3.83
Madison Co Health Systems, CDL testing	43.00

Martin Marietta Agg, rick	8,306.10
MidAmerican Energy Co, gas service	621.85
Payroll Account, salaries	7,873.09
R & B Tire and Auto, truck repairs	245.00
Simon Welding, laboratories	342.10
UnityPoint Clinic, CDL testing	84.00
Waste Mgmt of Iowa, garbage service	93.79
Winterset Oil Co, gasoline	1,296.12
<u>SNOW REMOVAL:</u>	
Bomgaars Supply, chain	296.88
Legacy Materials LLC, ice control sand	709.27
Payroll Account, salaries	207.12

SEWER UTILITY FUND

SANITARY SEWER:

Bomgaars Supply, hdw supplies	668.70
Brittains Std Parts, hdw supplies	120.77
CenturyLink, phone service	421.40
CINTAS Corp, first aid supplies	28.47
Farmers Electric Coop Inc., utilities	92.52
Iowa One Call, locates	3.83
JC Cross Co, pump supplies	74.19
Payroll Account, benefits	190.12
Payroll Account, salaries	1,141.69
R & B Tire and Auto, truck maintenance	325.00
Schaal Plumbing/Heating/Cooling/HVAC installation	12,635.56
US Water Services Corp, contract labor	25,031.89
Wate Management of Iowa, garbage service	265.84

SEWER IMPROVEMENT PROJECT FUND

SANTIARY SEWER:

Fox Strand Inc., engineer fees	16,947.00
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TRUST & AGENCY

POLICE:

Payroll Account, benefits	4,377.35
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ADMINISTRATION:

Payroll Account, benefits	1,222.55
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ROADWAY MAINTENANCE:

Payroll Account, benefits	1,349.27
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Receipts for previous month:

General Fund -	\$119,646.10
Special Revenue Fund -	\$148,811.40
TIF Special Revenues Funds	\$20,784.38
Debt Service Funds -	\$8,857.82
Capital Project Funds -	\$2,400.00
Enterprise Funds -	\$154,781.08

Reports from City Boards and Departments

Madison County Development Group Executive Director Tom Leners Provided report and highlighting a Industrial employer IEDA grants, GMCCF Grant period is open and receiving applications, and attendance at the memorial night for the one year anniversary of the Tornado victims. The DRF has awarded nearly a half million dollars in awards and will be closing soon.

Winterset Airport Board Chairperson Dave LaGrange Presented a flyer advertising the fly in breakfast. A verbal offer has been accepted for the land purchase and will be closing soon.

Winterset/USW Wastewater Superintendent Nic Smith reported blowers being returned and or repaired and prevention of future repairs. HVAC was installed and working correctly in the office. Cleaning sewer lines will begin shortly.

City Administrators Report Administrator Barden provided a report and highlighted economic development work, Website transition, and landfill progress.

Public Comment

Individuals wishing to speak shall sign up prior to the meeting. When called upon please stand and give your address for the record. Each person may speak for up to three minutes. Please professionally and tactfully express your specific concerns and not disrespect individuals.

The Mayor noted that no one had signed up for making any public comments at this time.

Public Hearing

Public Hearing on Amending Winterset Code Title I, Chapter 17 (Tree Commission) Ord #652

A motion was made by Council Member Cook to enter public hearing at 7:15 and seconded by Council Member Orr. There being no further discussion; On roll call vote, all Council Members voted Aye.

Whereupon the Mayor declared that the motion carried.

A resident at 608 E Court Ave discussed the success the commission has had due expertise and the projected work to be completed by the subject matter experts currently serving. Urging the Council to approve the proposed ordinance amendment.

A motion was made by Council Member Orr to exit public hearing at 7:15 and seconded by Council Member Cook. There being no further discussion; On roll call vote, all Council Members voted Aye.

Whereupon the Mayor declared that the motion carried.

Council Member Gustafson arrived at the meeting.

Resolutions and Actions

1st Reading and Approval of Ord. #652 with the option to waive the 2nd and 3rd reading.

Discussion on Ordinance #652 was created, and a motion was made by Council Member Orr to approve the first reading of Ord #652 and seconded by Council Member Cook. There being no further discussion; On roll call vote, Orr, Cook, and Gustafson vote Aye. Fairholm and Bindel voted Nay.

Whereupon the Mayor declared that the motion carried.

A motion was made by Council Member Orr to waive the second and third readings of Ord #652 the motion was seconded by Council Member Cook. On roll call vote, Orr, Cook, and Gustafson vote Aye. Fairholm and Bindel voted Nay.

Whereupon the Mayor declared that the motion carried.

Council Considerations and Discussions (work session)

Max Levy Discussion and HF 181 progress

Administrator Barden remarked about the new valuation and sharing previous years Max Levy Amounts. No action was required, information was shared. The Budget process will continue in April.

Mayor and Council Discussion

No discussion.

The Adjournment

There being no further business, Council Member Bindel then made a motion to adjourn the meeting. The motion to adjourn was seconded by Council Member Gustafson. All Council Members voted Aye.

Whereupon the Mayor declared that the motion carried, and the meeting was adjourned at 7:36 p.m.

Philip Macumber, Mayor

ATTEST:

Andrew J. Barden, City Administrator